Call for Applications
Editor in Chief
Journal for Healthcare Quality

The National Association for Healthcare Quality (NAHQ) universally recognized as the leading resource for the healthcare quality profession, seeks an Editor with a strong track record of scholarship to provide editorial leadership for the Journal for Healthcare Quality (JHQ). JHQ is published six times a year on behalf of the Association by Lippincott Williams and Wilkins. Now in its 37th volume of publication, JHQ is recognized as the leading healthcare quality journal both nationally and worldwide, and will receive an Impact Factor in 2015. NAHQ fulfills its mission of leading the healthcare quality profession, and professionals from every specialty by providing vital research, education, certification and a strong voice for healthcare quality. JHQ is the primary publication that supports this effort. For more information on the journal, please visit http://www.jhqonline.com

Summary

Through awareness of major healthcare and healthcare quality trends, the Editor in Chief ensures that JHQ reflects the state of the science in the field. In collaboration with the NAHQ Board of Directors and publishing partner Lippincott Williams and Wilkins, the Editor in Chief ensures that a strategic plan for the journal is established and that the journal’s purpose is achieved. The Editor in Chief oversees the management and production of the journal and provides leadership to the Associate Editor Team, Editorial Board, Review Panel, and potential authors. The Editor in Chief is appointed by the NAHQ Board of Directors and is an independent contractor.

Managerial Responsibilities

• Cooperates with NAHQ board to align JHQ direction with NAHQ strategic plan. To that end, submits to the board annually a set of objectives, both short- and long-term, and operational plans for the journal. Prepares an annual written evaluation of the publication for the NAHQ Board of Directors (October)

• Along with the Editorial Board and staff members of the Publisher, evaluates JHQ and makes recommendations for revisions to the NAHQ Board of Directors to ensure a high-quality publication consistent with the mission and goals of NAHQ

• Provides oversight of budget development and implementation for the journal; is supportive of ensuring JHQ is fiscally sound and is cooperative in ensuing new revenue opportunities and expense management.

• Maintains regular communication with the NAHQ staff, the Publisher staff, and the Editorial Board and members of the Review Panel, providing coaching and support as needed

• Maintains regular communication with the NAHQ Board of Directors

• Participates as a team leader in the appropriate governance functions of the association

• Represents the association in an official capacity as requested by the NAHQ Board of Directors

JHQ Team Responsibilities

• Invite, orient, and oversee an editorial board and panel of reviewers

• Establishes agenda for and chairs JHQ team meetings and teleconferences
• Works with the Editorial Board and members of the Review Panel to establish annual objectives and assigns responsibilities for achieving those objectives

• Reviews the performance of and identifies candidates for the Editorial Board and Review Panel on the basis of stated qualifications and recommends candidates to the President-Elect for approval by the NAHQ Board of Directors

• Ensures that the JHQ team utilizes current electronic communication methods

• Works with NAHQ staff and Publisher to implement an orientation process for newly appointed team members

• Leads one face to face meeting annually with the Associate Editors, and key NAHQ and publisher staff

**Editorial Responsibilities**

The editor, in collaboration with the editorial board, NAHQ and Lippincott Williams and Wilkins staff will:

• Develop and implement a targeted editorial plan to identify and actively recruit the best authors to submit manuscripts on a diverse array of topics of interest to healthcare quality professionals working in a wide range of settings globally.

• Identify and facilitate critical partnerships with key global players in healthcare to increase the dissemination of the journal and its content.

• Decide on the content of each issue and ensure the delivery of the journal is fully coordinated with the strategic directions and priorities identified by NAHQ.

• Oversee the peer-review process for regular articles and column submissions with the editorial assistant using Editorial Manager.

• Review the proofs of each issue, including the advertisements.

• Annually review guidelines for authors, manuscript evaluation forms, and materials in the manuscript management tool; work with journal staff to make revisions as needed.

**Compensation**
The Editor in Chief receives an annual honorarium, and reimbursement for expenses directly related to the journal. Honorarium will be commensurate with experience.

**Evaluation**
The Editor in Chief is evaluated annually by the Professional Development Director (Board Liaison to JHQ) on the basis of feedback from the JHQ team members and NAHQ staff.

**Qualifications**
• Master’s degree

• Excellent record of publication in appropriate leading peer-reviewed journals

• Keen understanding, of the current state of healthcare quality trends and issues

• Solid editorial and peer review experience in healthcare research, scholarship or practice

• Established relationships with healthcare leaders and institutions globally
• Experience of or the willingness to work with current electronic publishing technology

• Demonstrated management experience and organizational skills

• Experience in the field of healthcare quality

• Member of or willingness to join NAHQ

• Evidence of high motivation and ability to inspire others

The term of the editor will begin January 1, 2016, with a gradual transition during Fall 2015.

Please send a letter of interest, curriculum vitae, contact information for three professional references, and a vision statement of 500 words or fewer summarizing your views on healthcare quality research, practice, and scholarship, and the ways in which, under your editorial leadership, the Journal for Healthcare Quality would continue to advance the work of healthcare quality professionals.

Deadline for submission of applications: Friday June 19, 2015.

Please submit all materials electronically to ethompson@nahq.org. Applications should be addressed to:

Stephanie Mercado, CAE – Executive Director, NAHQ
Executive Director
National Association for Healthcare Quality

Note: Please use “JHQ Editor in Chief Application” in the subject line of your e-mail message.