Call for Applications

The American College of Obstetricians and Gynecologists is accepting applications for the position of Associate Editor, Equity of Obstetrics & Gynecology.

Responsibilities

• Develop and implement strategies in collaboration with the journal’s Editor-in-Chief to ensure equity and inclusion are part of all aspects of the work of the journal consistent with ACOG’s Commitment to Changing the Culture of Medicine.
• Work with the journal’s Editor-in-Chief, other Associate Editors, Managing Editor, and Editorial Staff to facilitate the timely disposition of peer review. Carefully evaluate assigned submissions drawing on knowledge of the field, consideration of the reviewer comments, and consultation with other editors.
• Maintain confidentiality on topics and manuscripts considered for publication.
• Participate in weekly conference call with the editorial team to discuss manuscripts under consideration and progress on strategic initiatives.
• Work with the Editor-in-Chief and editorial team to develop a long-range strategy for the journal; participate in retreats and meetings with staff and editors to monitor goals and evaluate processes.
• Represent the College and the journal at scientific meetings as needed.
• Other mutually agreed-upon duties that will benefit the journal.

Qualifications

• A medical degree, membership in the American College of Obstetricians and Gynecologists, and a current or past academic appointment in obstetrics and gynecology
• Strong evidence of scholarly pursuits in the field of obstetrics and gynecology
• Broad, in-depth knowledge and understanding of equity and inclusion principles and demonstrated experience implementing programs
• Substantial experience in writing, editing, and reviewing scientific articles for publication with ability to plan, coordinate, and manage tasks associated with journal publication
• Success in developing collaborative relationships with peers, direct reports, community partners, and professional colleagues

To apply, please submit your curriculum vitae and a cover letter with qualifications and reasons for interest in the position to Jeanne Robinson, ACOG Chief Human Resources Officer, at jrobinson@acog.org. Please refer to this job description.

All completed applications must be received on or by August 1, 2021.